



**FSM SUPREME COURT LAW LIBRARY(s)  
(FSMSCLL)**

**STRATEGIC PLAN**

**2018-2022**



# SUPREME COURT OF THE FEDERATED STATES OF MICRONESIA

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# SUPREME COURT OF THE FEDERATED STATES OF MICRONESIA

**W**elcome to the FSM Supreme Court Law Library(s) (FSMSCLL) where we strive to provide access to legal information to all patrons who come through the door.

## **ABOUT THE FSM SUPREME COURT LAW LIBRARY(s) (FSMSCLL)**

The FSM Supreme Court Law Library(s) (FSMSCLL) is composed of a total of four libraries. The main law library is located in Palikir, Pohnpei at the FSM Supreme Court Main Office, and one library located in each of the three FSM Supreme Court Offices located in Chuuk, Yap and Kosrae. The two law libraries located in the states of Yap and Kosrae are shared and operated by both the FSM and the State Courts.





# SUPREME COURT OF THE FEDERATED STATES OF MICRONESIA

## FSM SUPREME COURT LAW LIBRARY(S) (FSMSCLL)

### STRATEGIC PLAN 2018 - 2022 (Adopted 12 / 24 / 2018)

#### MISSION STATEMENT

To ensure that the FSMSCLL provide current and comprehensive legal reference and information services to the judiciary, bar members, and the general public throughout the four FSM States.

#### VISION STATEMENT

To assume the leading role in supporting the legal research activities of the judiciary, bar members, staff and its large community by:

1. Creating access to local, state, national, and international legal information;
2. Developing and publishing electronic and other legal information products for the benefit of judges, bar members, staff and the community;
3. Designing information and communication systems linking the FSM Supreme Court website(s) to state, national, regional, and international sources;
4. Providing assistance for the Trial Counselors' Program and others in the process of legal research and information retrieval while utilizing a variety of methods and formats; and
5. Serving as the legal information resource center for the Citizens of the Federated States of Micronesia.



### Library Strategic Plan



Your Library + Your Opinion  
= A Better Library



# SUPREME COURT OF THE FEDERATED STATES OF MICRONESIA

## OUR VALUES

- **Customer focus:** we serve our customers by continually developing and improving services and collections to meet their changing needs
- **Professionalism:** we comply with professional standards and strive for excellence
- **Accountability:** we act with integrity, delivery cost-effective service and are financially responsible and accountable to our stakeholders
- **Respect:** we treat everyone, including colleagues, fairly and with respect

## OUR SERVICES

- Developing, maintaining and maximizing access to library collections
- Providing reference, research and training assistance
- Publish judgments and other content produced by the FSM Supreme Court or the library to maximize access and usability
- Educating students and other community members about FSM legal system



FSM Supreme Court Law Library(s), Palikir, Pohnpei (Picture taken by Atarino H.)



# SUPREME COURT OF THE FEDERATED STATES OF MICRONESIA

## GOALS, OBJECTIVES, AND STRATEGIES, 2018-2022

### 1. GOAL: Develop the Library's Information Resources:

#### A. OBJECTIVE: Select Information Resources in All Publication Formats.

Strategies:	Who:	When:
1. Review Collection Development Policy	Librarian	Yearly
2. Select information resource in electronic Format whenever possible	Librarian/Attorneys	Ongoing
3. Review book slips, ads and brochures	Librarian/Attorneys	Monthly

#### 1.B. OBJECTIVE: Maintain and Preserve the Library Collection.

Strategies:	Who:	When:
1. Regularly read the stacks	Librarian	Ongoing
2. Select rare books for special handling and processing	Librarian	Ongoing
3. Create a preservation plan	Librarian/Director/ Staff	Dec. 2018

### 2. GOAL: Improve Access to Information Resources:

#### A. OBJECTIVE: Promote Library Resources.

Strategies:	Who:	When:
1. Market library resources to all	All	Ongoing
2. Conduct legal research workshops	Librarian	Fall & Spring
3. Provide Library Tours	Librarian	Ongoing
4. Prepare library guides/brochures	Librarian	Ongoing



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5. Update the library website for research Librarian/Webmaster Ongoing

2.B. **OBJECTIVE:** Enhance Use of Library Collection.

<b>Strategies:</b>	<b>Who:</b>	<b>When:</b>
1. Create bibliographic and items records in Online Card Catalog (OPAC)	Librarian	Ongoing
2. Maintain equipment for copying materials	Librarian/IT	Ongoing
3. Post old bar exams on the web	Webmaster	As needed

**3. GOAL: Improve the Library Physical Facilities**

A. **OBJECTIVE:** Construct a New Law Library.

<b>Strategies:</b>	<b>Who:</b>	<b>When:</b>
1. Create a separate library building		New construction
2. Install compact shelving	Librarian/Maintenance	New construction
3. Construct new archives room		New construction
4. Construct library display cases	Librarian/Maintenance	New construction
5. Propose new library furniture	Librarian	New construction
6. Video Surveillance System	IT	New construction

3.B: **OBJECTIVE:** Make Law Library More Hospitable.

<b>Strategies:</b>	<b>Who:</b>	<b>When:</b>
1. Maintain liberalized food and drink policy	Librarian/Staff	Ongoing
2. Continually dust library shelves	Custodian	Monthly
3. Implement quiet areas	Librarian	Ongoing
4. Provide more plants and art work	Administration Group	Ongoing



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**4. GOAL: Establish a Strong Presence and a Cooperative Relationship Within and With the Larger Community.**

A. **OBJECTIVE:** Increase Public Visibility-Locally, Regionally and Nationally.

<b>Strategies:</b>	<b>Who:</b>	<b>When:</b>
1. Provide legal information for the public	Librarian/Staff	Ongoing
2. Participate in local, regional and International library organizations on committees and officers	Librarian	Ongoing
3. Publish articles and make conference presentations.	Librarian	Annually
4. Serve on boards and committees	Librarian	Ongoing

**5. GOAL: Foster A Team-Based Workplace Environment.**

A. **OBJECTIVE:** Provide Instruction and Professional Development For Staff

<b>Strategies:</b>	<b>Who:</b>	<b>When:</b>
1. Provide ongoing job-related instruction for all staff	Librarian	Ongoing
2. Encourage staff input regarding library policy and decision-making	Librarian	Ongoing
3. Orient and instruct new staff members regarding library services, facility, equipment and policies	Librarian	As needed





# SUPREME COURT OF THE FEDERATED STATES OF MICRONESIA

**STRONG LIBRARIES NEED STRONG LEADERS – What We Believe**



**YOUR LIBRARY + YOUR OPINION = A BETTER LIBRARY**



# SUPREME COURT OF THE FEDERATED STATES OF MICRONESIA



## Addresses:

**FSM Supreme Court  
Main Office  
Law Library  
P.O. Box PS J  
Palikir, Pohnpei FM 96941  
Phone: (691) 320-2763/2764  
Fax: (691) 320-2756  
E-mail: [lawlibrary@fsm-supremecourt.org](mailto:lawlibrary@fsm-supremecourt.org)**

**FSM Supreme Court Office  
Law Library  
P.O. Box 601  
Weno, Chuuk FM 96942  
Phone: (691) 330-2396**

**FSM Supreme Court Office  
Law Library  
P.O. Box 546  
Colonia, Yap FM 96943  
Phone: (691) 350-2159**

**FSM Supreme Court Office  
Law Library  
P.O. Box J  
Tofol, Kosrae FM 96944  
Phone: (691) 370-3185**





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This Strategic Plan will serve as the FSMSCLL’s navigational compass for its continuing voyage towards excellence.

We invite you to join us as we embark on this exciting new journey!

Approved:

\_\_\_\_\_/s/\_\_\_\_\_  
Honorable Dennis K. Yamase  
Chief Justice

\_\_\_\_\_12/24/2018\_\_\_\_\_  
Date

\_\_\_\_\_/s/\_\_\_\_\_  
Mrs. Emeliana J. Musrasrik-Carl  
Director of Court Administrator

\_\_\_\_\_12/04/2018\_\_\_\_\_  
Date

\_\_\_\_\_/s/\_\_\_\_\_  
Mr. Atarino A. Helieisar  
Chief Law Librarian & Publication Manager

\_\_\_\_\_11/23/2018\_\_\_\_\_  
Date